



CESA State Board Policy

Title	CESA Awards (Association Level) Policy	Original Approval Date June 15, 2013 Revision & Re-adoption Date(s) December 4, 2023 September 2023 April 2019 Jan 2017 Aug 2016
Purpose	The purpose of this policy is to provide the Association Board with guidance for issuing awards to recognize contributions made by its members and others which support the cause and aims of the Association.	
Section	The Association Board adopted the following policy:	
1.0	Background: Each year, the California Emergency Services Association (CESA) and its Chapters recognize individuals and groups from the public, private and non-profit sectors for their contributions to the field of emergency management. Nominations are submitted to the local Chapters for local recognition. Exceptional local nominations may be submitted to the Association Board with a recommendation that they be awarded Association-Level recognition.	
2.0	Award Categories: 2.1 <u>Senator Nicholas C. Petris Award (formerly the Platinum Award)</u> In honor of the memory of Senator Nicholas C. Petris and his great life work and contribution in support of emergency management. This award is presented to an organization or individual for outstanding service in the field of emergency management. This award is the highest level of recognition from the organization. (No maximum award limit has been placed on this category.) 2.2 <u>President’s Award</u> This award is voted on by all Directors of the Association Board – not solely the President. The award is to be presented for outstanding contributions to the CESA organization. It should be awarded to a member of the organization unless otherwise justified. (No maximum award limit has been placed on this category.) 2.3 2.3.1 <u>Gold Awards (up to four Gold Awards may be presented per year in any combination)</u> <u>Gold Award - Private Sector</u> Awards issued from this category will be awarded to private sector organizations or individuals who have shown exceptional efforts in the field of emergency management. Can be issued for preparedness or other emergency management	

	efforts resulting in benefits statewide. Not limited to members.
2.3.2	<p><u>Gold Award - Public Sector</u> Awards issued from this category will be awarded to public sector organizations or individuals who have shown exceptional efforts in the field of emergency management. Can be issued for preparedness or other emergency management efforts resulting in benefits statewide. Not limited to members.</p>
2.4	<p><u>Emerald Award</u> This award will be presented in appreciation to an individual from the private or public sector that is a current or past CESA member that has made significant professional contributions to the CESA organization and the Emergency Management field. This award may be presented in the name of any active CESA member or in memorial of a past member as a part of the annual awards ceremony or at other times of the year as recommended and approved by the CESA Board (i.e., at retirement or memorial events.)</p>
2.5	<p><u>Exceptional Service Award</u> This award was created to recognize those attending the conference who were involved with a large complex event representing an agency or organization (public, private or non-profit) On site recognition is for their exceptional duties performed during response and/or recovery to an emergency incident during the past year. This award should be used to recognize organization where multiple personnel who responded to an incident jointly, where performance of their expected duties was performed, but recognition should be provided for the response at the event globally (example Emcee will ask members from the organization in the audience to stand. This award shall be presented with the State Board President.(example: large, complex earthquake).</p> <p>Guidance: (If an organization is being awarded, one plaque will be presented to the main organization and certificates will be presented to all involved as provided by the nominator Additional plaques may be issued and paid for out of the State Budget is at the discretion of the State Association Board.</p>
2.6	<p><u>Special Recognition Awards</u> The Association Board can also create Special Recognition Awards for unique contributions. These awards will be treated the same as the exceptional service award.</p>
2.7	<p><u>Honorary Life Member(ship)</u> Recommendations can be made by Chapter Boards to the Association Board at any time during the year to honor a CESA member who has provided outstanding contributions to both the CESA organization and the field of emergency management. This award may be presented at any time during the year at the discretion of the Association Board. In addition to the glass plaque, recipient receives an individual membership to CESA.</p>

<p>2.8</p>	<p>Criteria for an Honorary Membership includes:</p> <ul style="list-style-type: none"> • 15 years of direct significant contribution to CESA by any of the following or combination thereof: <ul style="list-style-type: none"> ○ Board Member ○ Committee Chair or committee member providing specialized service or work product. ○ Instructor of certified training program for Chapter Programs or Conference training <p>CESA Professional Emergency Manager and Emergency Manager Certification Recognition</p> <p>At the CESA Conference awards banquet each year, the recipients from the previous year will be recognized with a certificate and PIN.</p> <p>Awards Chair will obtain a list from the lead commissioner for submission with the award nominations packet for the Board Meeting.</p> <p>Those receiving recognition will not receive any compensation of travel as described in the Conference Policy Section 13</p>
<p>3.0</p> <p>3.1</p> <p>3.2</p>	<p>Award Submission:</p> <p>Chapter Submissions:</p> <p>Each Chapter Board is responsible for submitting awards for consideration to the Association Board. At the Association Board meeting conducted prior to the Annual Meeting, each Chapter President (or designee) will submit their awards nominations for Association-Level consideration by bringing enough copies of the nomination packet for all Association Board Directors to review.</p> <p>Statewide Project Submissions:</p> <p>If a person or project has had a statewide initiative and does not meet the requirements at the chapter level, a nominator may submit a nomination directly to the State Association for consideration and review. This includes the submittals for lifetime honorary memberships for individuals.</p> <ul style="list-style-type: none"> • The association board will select one of the Member at Large, Board of Directors, to function as the State Association Awards Committee chair for verification of any nominations.
<p>4.0</p> <p>4.1</p> <p>4.2</p>	<p>Selection Process:</p> <p>The Association awards are not intended to be automatic in nature. Not all awards are required to be presented each year.</p> <p>The Association Board shall be provided with time to review and read nominations for</p>

	consideration.
4.3	Each Chapter President (or designee) is provided an opportunity to speak to their nominations, type and level of award presented for consideration.
4.4	The Association Board discusses each nomination.
4.5	If required, a number ranking system, based on the number of nominations may be utilized to rank the nominations within an awards category.
4.6	Once the final slate of awards is created, a motion and approval are required to move forward with presenting the awards.
5.0	Committee Process:
5.1	The State Award Committee Chair (who is assigned as the CESA Conference Awards Coordinator) is responsible for the development of the notification letters and to make contact with the awardees and nominators. The letter shall contain the following information on behalf of the CESA State Board President notifying the Awardee of their recognition, inviting them to attend the conference to receive said recognition, and outlining what costs will be reimbursed. A similar letter will be sent to the Nominator, informing them of their nominee’s selection to receive an award, inviting them to introduce the awardee, if they are attending the conference as the nominator is not compensated for any costs.
5.2	The State Award Committee Chair (CESA Conference Awards Program) is responsible for contacting the Awardees and their Nominators to ascertain whether they will be attending the Conference Awards Banquet.
5.3	The State Award Committee Chair is responsible for ensuring travel and hotel accommodation arrangements are made through the appropriate CESA Conference Committee member.
5.4	The State Award Committee Chair will also ensure that the Nominator is aware that they are invited to introduce the awardee during the Conference Awards Banquet (if attending). If the Nominator is not attending the awards event, the President from the Awardee’s Chapter will be contacted so arrangements can be made to assign a presenter for that award. ** Note the Exceptional Service Award(s) will be presented by the State Board President
6.0	Travel Cost and Reimbursements: Travel costs and reimbursements are outlined in the Conference Policies and Procedures.
7.0	Payment for Awards: The Association Board will be responsible to pay for the award recognition gift and/or certificates for CESA Award recipients. The Association Board will pay for one recognition gift per Award. Additional purchase of recognition gifts for multiple recipients is at the discretion of the Association Board.

