



CESA State Board Policy

Title	Membership Information Classification and Dues Policy	Original Approval Date July 31, 2013
		Revision & Re-adoption Date(s) August 2024 June 2024 Sept 2023 July 2018 August 2017 April 2016
Purpose	<p>The purpose of the membership and dues policy is to create stability, consistency, and effectiveness among its members. With direction from the Association Board, the CESA Administrator is responsible for the implementation and continuity of the CESA billing cycle for membership dues.</p>	
Section	The Association Board adopted the following policy:	
1.0	Background This policy outlines membership classifications and the proper procedure for calculating dues, describing the dues' structure, billing schedule, and commitment of the membership.	
2.0	Membership Classifications	
2.1	<u>Individual Member</u> <ul style="list-style-type: none"> • Individual membership is defined as an individual professionally engaged or interested in the promotion of emergency management and allied fields. • An Individual Membership is extended one vote. 	
2.2	<u>Organizational Member</u> <ul style="list-style-type: none"> • Each person listed under the Organizational membership is extended one vote. 	
2.3	<u>Benefactor Member</u> <ul style="list-style-type: none"> • Benefactor membership extends to one designated voting representative and up to five additional members representing the same organization. • An individual Benefactor membership is extended by one vote. • Benefactor members will receive a waiver of fees for one person at Chapter programs (excluding the State Conference). • Benefactor members will be offered name recognition on appropriate Association and/or Chapter-produced materials and the website. 	
2.4	<u>Student Member</u> Student membership is available for up to six years total to anyone enrolled in a post-secondary institution, studying emergency management or a related field for an undergraduate (Associate or Bachelor) or graduate (Master or Doctoral) degree. Students must be enrolled and provide proof of status and not working full-time in emergency	

2.5	<p>management or related field as described in the CESA Competency Framework. Student members are required to participate in the CESA Mentoring Program. <i>Certificate or Credentialing Programs do not qualify for a student membership</i></p> <p><u>Honorary Life Member</u></p> <ul style="list-style-type: none"> • Honorary Life Membership may be granted to a member after the Association Board reviews and considers the member’s contribution to the Chapter and State Association, or Board Committees. • Chapters may submit a member for consideration of an Honorary Life Membership anytime during the year. The Association Board will evaluate and vote on granting Honorary Life Membership during the next scheduled Association Board meeting. • An honorary lifetime member is extended one vote.
3.0	<p>Dues and Fees Structure</p> <p>Membership Classification Dues Breakdown:</p> <ul style="list-style-type: none"> • Individual Member <ul style="list-style-type: none"> ○ \$ 75.00 (annually) • Organizational Member <ul style="list-style-type: none"> ○ \$ 65.00 per member (annually) ○ Minimum of two members ○ No limit on number of sub members. • Benefactor Member <ul style="list-style-type: none"> ○ \$ 1,000.00 (annually) ○ Up to 6 members ○ \$ 60.00 for each additional member added. • Student Member <ul style="list-style-type: none"> ○ \$ 25.00 (annually) ○ Meets criteria described in 2.4 • Honorary Life Member <ul style="list-style-type: none"> ○ \$ 0.00
4.0	<p>Payment Terms:</p> <ul style="list-style-type: none"> • The term of membership for which dues are paid based on the date pad (365 days later). • New members and current members not renewing by 30 days after their expiration are subject to a \$25.00 administrative fee. • Members whose dues are delinquent for 60 days, and who have not made arrangements to extend the payment deadline, shall forfeit membership. • Membership fees will not be prorated If they change organizations. • All Association Board, Chapter Board, and Members-at-Large are required to pay standard dues and keep their memberships in good standing.
5.0	<p>Dues Collected:</p> <ul style="list-style-type: none"> • Membership dues collected anytime during the year are paid to the CESA Association. • Any additional dues or fees collected for activities or non-member attendance to programs may be retained by the Chapter unless otherwise outlined in a policy and procedure.

6.0	<p data-bbox="329 197 862 226">Organizational and Membership Information</p> <ul data-bbox="375 233 1395 411" style="list-style-type: none"><li data-bbox="375 233 1395 338">• Any requests for organizational and benefactor information to be released will be coordinated with the main point of contact identified by the organization. If the person is no longer at the organization, the second listed name will be contacted.<li data-bbox="375 344 1395 411">• Individual and student membership information requests should not be released without the permission of the member.
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